

HHFMA BUSINESS ANALYTICS COMMITTEE CHARTER

Mission: To provide business analytics information to NAHC HHFMA members that better informs home health and hospice decision-making.

Role: The role of the Business Analytics Committee is to keep constant surveillance of business issues critical to financial managers, and through the pooling of Committee member resources, provide related data and analysis to NAHC HHFMA members.

Membership: The Chairperson shall be a member of the HHFMA Advisory Board. All other members shall be a NAHC member in good standing as well as a member of the HHFMA workgroup. The majority of members will have ready access to large amounts of industry data that they are willing to contribute to the Committee and/or extensive experience in data analytics and reporting. Other members of the Committee shall be home health and hospice providers.

Expectations of the Business Analytics Committee:

1. Attend the Committee's annual meeting held in conjunction with the Financial Managers' Conference.
2. Participate in quarterly phone conferences to discuss topical issues and best method of distribution of related data to HHFMA members.
3. Contribute data and resources to create quarterly contributions in support of the Committee's mission. Data must be reliable, current, and collected via electronic means through trusted sources. The Committee may from time-to-time conduct online surveys to obtain information not available through other means.
4. Adhere to the highest standards of data privacy and confidentiality and comply with all HIPAA regulations in the course of the Committee's work. No PHI shall be shared with Committee members under any circumstances.

Draft – Pending Approval